

**Company Health & Safety  
Standard Method Statements and Bibliography**

**XVI  
Machinery Guarding & Safety**

Guidance Notes

- HSE Using Work Equipment safely (in part)
- HSE Supplying New Machinery
- HSE Safe Guarding flat belt conveyors in the food and drink industries

Forms .....

- 1 Machine Tools
  - a. Ensure all machine tools are adequately guarded in line with the manufacturers recommendations.
  - b. Ensure all machine tools carry the appropriate CE marking.
  
- 2 Machines under commissioning or testing
  - a. Machine guards should be in place where/when ever possible during commissioning/testing
  - b. Where machine guards are removed or interlocks defeated to accommodate machine testing then
    - i. appropriate signage will be displayed and barriers will be erected to warn other operatives and deny access.
    - ii. appropriate PPE will be worn/used .
  
- 3 Machines under operation (Production machinery)
  - a. Machines will be left in a safe state upon completion of installation, commissioning or repair.
    - i. Machines not safe for use will be so noted on the engineers work sheet which will be countersigned by the site supervisor.
    - ii. New machinery will be left with appropriate operation and safety manuals of which the site supervisor will be made aware.